## Report on Student Consultation

For further information about the Programme Approval Process, please follow this link: <http://www.bristol.ac.uk/academic-quality/approve/>. More guidance on student consultation can be found at:

<http://www.bristol.ac.uk/academic-quality/approve/approvalguidance/stuconsult.html>

|  |
| --- |
| **SECTION A: STUDENT CONSULTATION**  Consultation with students should be undertaken for all new programmes and major changes to programmes. Please ensure that you allow enough time to carry out your student consultation. We advise that you start this process early on in developing your proposal in order to accommodate student feedback.  When presenting proposals to students, please consider the likely effect of any changes on the student experience and specifically include this for students to comment and feedback on. |
| 1. **Title of new programme or programmes which are undergoing a major change** |
|  |
| 1. **Method of Student consultation**   Please detail all methods used and state why these methods were chosen. |
|  |
| 1. **Date of Student Consultation**   If consultation carried out over a period of time please give the dates. |
|  |
| 1. **Which students were consulted**   Please give name of programme and year of study; no actual names should be provided. |
|  |
| 1. **What questions were asked or what were the topics covered?** |
|  |
| 1. **What were the queries and concerns raised by your students and how you have responded to them?**   If you have had any negative feedback during your student consultation, please respond directly to the questions and concerns raised and demonstrate how you have either accommodated students’ concerns or explain why it would not be possible to achieve what was requested. |
|  |
| 1. **How have you fed back changes/developments to the students involved?** |
|  |

|  |  |
| --- | --- |
| **SECTION B: CONFIRMATION** | |
| **Template completed by:** |  |
| **Position:** |  |
| **Date:** |  |

**Please attach the completed report to your proposal on the Unit and Programme Management Service (UPMS).**

For further information, please contact the Academic Quality and Partnerships Office using the details below:

**Email:** [approval-help@bristol.ac.uk](mailto:approval-help@bristol.ac.uk), **Tel:** 0117 92 88495 (Internal 88495)